**21 NCAC 46 .2004 REQUEST FOR HEARING**

(a) A person aggrieved by a Board administrative action who has not received a notice of hearing from the Board may file a request for a hearing.

(b) The request for hearing shall contain the following information:

(1) the petitioner's name and address;

(2) a short and plain statement of the Board action that the petitioner challenges;

(3) a short and plain statement of the way in which the petitioner has been aggrieved; and

(4) an explicit statement of request for a hearing.

(c) In order to preserve a person's rights with respect to a Board action, the person shall file a request for hearing with the Board within 60 days after the person receives notice of the Board action that the person challenges.

*History Note:* *Authority G.S. 90-85.6; 150B-38;*
*Eff. September 1, 1988;*
*Amended Eff. August 1, 2002;*
*Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. October 3, 2017;*
*Amended Eff. August 1, 2020.*